

How to save data into PARS using Internet Explorer 11

The Program Activity Reporting System (PARS) has a compatibility issue with Internet Explorer 11 that will not allow you to save data into the narration field. If you have IE 11 you will need to use the following instructions to be able to save your narrative in PARS.

1. To check your version of Internet Explorer, click the gear at the top right hand corner of IE. If the gear button does not show, you can also click the Help menu.
 2. Then click the About Internet Explorer button.
 3. A new window will open showing your current version of Internet Explorer. Continue following the directions only if your version of IE is 11. If it is not 11 and you are having problems with your PARS, please contact your DASNR IT Support Specialist.
 4. Enter the address for the PARS website and login.
 5. Click the gear at the top right hand side of the IE window.
 6. Click the Compatibility View Settings button.
 7. Click Add to add the website to the Compatibility view list.
 8. Click Close.
 9. Your screen should refresh and you should be able to insert data into your narration and save it.
- If you have questions or concerns, please contact your DASNR IT Support Specialist.

